

# The United Church of Egham

## Premises Hire Rates and Charges.

GROUP	PERIOD	PASTORAL CENTRE (whole building)	CHURCH BUILDING (incl. Café & Kitchen)
<b>SINGLE / NON REGULAR USER BOOKINGS</b>			
<b>Commercial rate</b>	per hour	£ 24	£ 20
	All day ** 9am – 5pm	£ 144	£ 120
<b>Community Group</b> (i.e. nonprofit making organisation)	per hour	£ 18	£ 15
	All day ** 9am – 5pm	£ 108	£ 90
<b>Church Member</b> regular attendee	per hour	£ 14	£ 11
	All day ** 9am – 5pm	£ 84	£ 66
** additional hours or evenings will be charged at the normal non regular users hourly rate			
<b><u>REGULAR USERS</u></b>			
<b>Users booking 10 sessions (or more) in a single block booking, will be entitled to the following reduced hiring rates.</b>			
<b>Commercial rate</b>	per hour	£ 18	£ 15
	All day ** 9am – 5pm	£ 108	£ 90
<b>Community Group</b> (i.e. nonprofit making organisation) or Church Member regular attendee	per hour	£ 14	£ 11
	All day ** 9am – 5pm	£ 84	£ 66
** additional hours or evenings will be charged at the normal regular users hourly rate			
<b><u>PAYMENT:</u></b> Full payment for the booking(s) is required at least 4 weeks in advance or in full at the time of booking.			
A refundable deposit of £25 is required for party bookings.			
A refundable deposit of £100 may be required for certain types of events.			
<b>OTHER CHARGES</b>		<b>Wedding</b>	<b>Funeral</b>
Use of Church		£ 200	£ 100
Church Keeper		£ 50	£ 40
Digital Hymnal and Operator		£ 25	£ 20
Organist		By separate arrangement with organist	By separate arrangement with organist
<b>AV system and Microphones:</b> £7 for commercial £5 for community users; Microphones only: £5 commercial £2 community users. These are available on the understanding that the hirer provides their own operator.			